

Artist Agreement - Sandia Heights Artists

Updated February 1, 2025

1.0 Mission and Purpose

The mission of the Sandia Heights Artists (SHA) is to promote and support the arts by providing an open and welcoming venue for artists residing in Sandia Heights and a select group of juried guest artists.

SHA is a volunteer member-run organization, and all members participate in planning and preparation of the annual Studio Tour held in the Sandia Heights neighborhood every September.

2.0 Membership

The membership year is April 1 through March 31. Memberships must be renewed annually.

SHA consists of Resident members, Guest members, and Affiliate members. Resident and Guest members are required to participate in the Studio Tour, while Affiliate Members may participate in other SHA activities and assist in planning the tour without a tour display.

The maximum number of resident and guest members for the next membership year may be determined by the SHA Officers prior to the start of the year to allow for effective Studio Tour planning and coordination. In the event the resident member limit is exceeded, any new members over the limit will be offered Affiliate Membership until an opening allows (potentially in a future year) on a first-come, first-serve basis. Returning resident members are given priority.

2.1 Benefits

Resident and guest members are entitled to:

- Participation in the Studio Tour in September, which may include a Preview Event prior to the tour
- Advertising and promotion of SHA events provided in electronic, print, and/or broadcast media
- A profile on the SHA website including up to 5 photos, artist statement, and links to website and social media profiles, through the duration of the membership year

All members, including Affiliate members, are entitled to:

- Participation in other SHA events, including special exhibits such as the Tramway Plaza gallery, through the duration of the membership year
- Voting privileges at the general meetings

2.2 Membership Types

Resident Members:

- Must live in the Sandia Heights neighborhood as defined by the Sandia Heights Homeowners Association
- Are eligible for membership without any jury requirements, but must meet the artwork standards defined in Section 3.0
- Must submit the artist registration form and resident membership fee of \$150 and the charity donation of \$35, for a total of \$185 to be paid by April 1

- May volunteer their home as a Studio Tour stop (as space and flow of tour route allows), or be assigned to a stop hosted by another resident member. Stops must be able to accommodate 3-4 artist displays inside and/or outside the residence.

Guest members:

- Must submit a membership application by April 1, and will be notified of acceptance by May 1.
- Must be selected by the jury committee consisting of resident members
- Must reapply annually for *consideration of membership*
- Have no geographical restrictions, but must not live at such a distance that they are unable to participate in preparation for the tour through attendance at monthly meetings through September
- If accepted by the jury, must submit the guest membership fee of \$150, and the charity donation of \$35, for a total of \$185 to be paid within two weeks of notification of acceptance.
- Will be assigned to a Studio Tour stop location hosted by a resident member.
- Jury criteria for guest members includes:
 - Quality and originality of work
 - Ability to attract a customer following
 - Diversity of mediums and styles included in the Studio Tour
 - Contribution to previous SHA events and committees (for returning guest applicants)
 - Any additional criteria as defined by the jury committee

Affiliate Members:

- May participate in all SHA events, meetings, and exhibits with the exception of the Studio Tour and Preview Event.
- Must submit an Affiliate Membership fee of \$20. Affiliate Members may join SHA at the same time as Resident artists. No other application is required.
- Must live in the Sandia Heights neighborhood as defined by the Sandia Heights Homeowners Association.
- May volunteer their home as a Studio Tour stop (as space and flow of tour route allows), but do not display their artwork at the stop.

2.3 Joint Memberships

Joint memberships may be provided under a single membership fee, provided all joint artists collaborate equally on the work displayed at SHA events. A joint membership is provided a single space in the tour brochure and on the website.

2.4 Refunds

The membership fee for the upcoming year is fully refundable until the membership year begins on April 1, after which refund requests must be approved by a majority vote of SHA members. In the case the Studio Tour is canceled, SHA will endeavor to refund all paid artists to the extent possible after all invoices are paid.

3.0 Artwork Standards

All artwork displayed at SHA events must be the artist's own original work or reproductions of the artist's original work. Work created from commercially available kits or prefabricated forms (i.e., paint-by-numbers, etc.), unlicensed copyrighted images (including the use of Artificial Intelligence (AI)), classroom work or any work done by instruction that is not the artist's original work will not be permitted. Recycled/repurposed art is acceptable as long as a new object is created.

4.0 Responsibilities

All SHA members are expected to:

- Support the mission and purpose of SHA
- Make a reasonable attempt to attend at least 75% of the regular meetings of the SHA from April through September
- Actively participate in one or more committees planning SHA events (see attached committee responsibility list)
- Promote SHA events through their own social media, galleries, and/or contact lists
- Be responsible for their own sales, taxes, insurance, etc. when selling at SHA events
- Provide a minimum \$35 donation to the local arts-related charity selected by the SHA Charity Committee (currently La Mesa Arts Academy) at the beginning of the membership year

Members participating in the Studio Tour are expected to:

- Keep their tour display open all days/hours of the tour.
- Be respectful of the tour stop host's home

Artists who do not fulfill the obligations listed above or do not adhere to the Artwork Standards, as determined by the SHA Officers, will not be accepted for membership the following year, unless waived by the SHA Officers. It is the responsibility of the committee chairs to encourage their members' participation and if there is no cooperation, to report this to the SHA president.

Tour Stop hosts are not responsible for any theft or damage to artists' display, artwork, or personal belongings during the tour or overnight during tour dates. All artists agree to hold harmless SHA, its officers, and its members, from any claims whatsoever arising from the SHA Studio Tour and other SHA events, or from the cancellation of any SHA event if cancellation is deemed warranted by SHA.

5.0 Amendments

Amendments to this agreement may be made by majority vote of the SHA members.

6.0 Attachments:

Officer and Committee Responsibilities List